

STANDARDS BASED REPORT CARDS

October/November 2008 (Quarter 1)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY/ SUNDAY
October 13 Teachers may begin entering Report Card grades today	14	15	16	17 End of 1st Grading Period	18/19
October 20 Teachers continue entering grades this week	21	Final date to enter grades (the system will be available until 9:00 P.M.)	22 I.T. and Duplicating Prints Report Cards (Spanish & English versions)	23 ←→	24 25/26
October 27 Report Cards Delivered to Schools Teachers make corrections and school office staff do re-prints	28	29 9:00 A.M. deadline to notify front office of re-prints needed	30	31 Report Cards Sent Home to Parents See below	November 1/2
November 3	4	5	6	7	8/9
Week of November 3: Parent Conference Week. Report Cards sent home with parents.					

Week of November 10: "Teacher Copy" printed by I.T. and Duplicating and then sent by school mail. Used as a reference for the next quarter. If a student moves, place the Teacher Copy of the student's report card in the Cume Folder for the next teacher to use as a reference.