

TITLE: SIGN LANGUAGE TECHNICIAN

- QUALIFICATIONS:**
1. California high school diploma granted since January 1, 1981 or passage of Kern County high school proficiency test; some college preferred
 2. Training or education in manual communication and instructional technology applicable to education of hearing impaired students
 3. Experience performing interpreting and translating functions for hearing impaired persons
 4. Skill and accuracy in oral and written expression; ability to follow oral and written directions
 5. Ability to work effectively with staff, students and public and to respect confidential matters
 6. Must pass required tests

REPORTS TO: Administrator as assigned

JOB GOAL: To provide well-organized, smoothly functioning classroom environment by performing interpreting, translating and tutorial services for students with severe hearing impairments

PERFORMANCE RESPONSIBILITIES:

1. Translates, interprets and presents variety of instructional exercises and materials; translates instructional directions to students; translates/interprets as needed for students, staff and parents/guardians
2. Tutors and interprets for individuals or small groups of students to reinforce instructional concepts
3. Assists in development of desirable social skills and habits, moral and mental and physical health of students
4. Assists with checking, care, preparation and arrangement of instructional materials and equipment; operates or assists students in operation of specialized equipment
5. Assists with enrollment procedures, cafeteria count, attendance verifications and other classroom routines and activities; assists with related recordkeeping and filing
6. Assists with yard duty, first aid and physical education activities
7. Assists classroom teacher with handicapped children to and from buses, and in use of special equipment
8. Assists with personal and health needs of pupils including but not limited to toileting and personal hygiene; accompanies and assists children with mainstreaming activities by performing interpreting and other duties to help ensure success in regular classroom
9. Performs other related duties as assigned

TERMS OF EMPLOYMENT: Salary and work year to be according to the current schedule; classified salary schedule, class 18

EVALUATION: Performance of this job will be evaluated in accordance with the district's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable