

TITLE: **GROUNDS WORKER, MAINTENANCE**

QUALIFICATIONS:

1. Knowledge of methods, materials and equipment used in planting, cultivating, and caring for plants and turf, including sprinkler irrigation systems; ability to read blueprints
2. Knowledge of proper techniques for mixing, pouring and finishing concrete, laying and repairing blacktop, and installing and repairing fences and playground equipment
3. Knowledge of operation and maintenance of hand and power tools and equipment necessary for care of grounds
4. Ability to schedule and supervise work of grounds crews, including training of employees
5. Ability to follow oral and written directions
6. Ability to work harmoniously with others
7. Possession of valid California driver's license
8. Must pass required tests

REPORTS TO: Administrator as assigned

JOB GOAL: To assist in maintaining safe, clean and attractive district grounds by performing a variety of general grounds care duties

PERFORMANCE RESPONSIBILITIES:

1. Acts as lead grounds worker in performing variety of skilled and semiskilled work; estimates time and materials; recommends improvements of materials and/or services to Operations Chief
2. Plants, transplants, fertilizes, sprays with pesticides, prunes, cultivates and waters plants
3. Cuts and lays sod; mows and edges lawns
4. Weeds and removes debris from sandboxes, fence rows, tree wells, shrub beds, gutters and other areas as needed; cleans and sweeps work areas
5. Grades and prepares soil for turf; installs, maintains and repairs sprinkler and clock systems
6. Lays blacktop and makes minor blacktop repairs
7. Mixes, pours and finishes concrete
8. Installs, maintains and repairs playground equipment and fences
9. Operates hand and power tools, trucks, lawn mowers, edgers and other equipment common to grounds maintenance; cleans and performs routine maintenance on equipment
10. Loads, unload and hauls dirt, sand and materials
11. Purchases, picks up and delivers equipment and materials from vendors to work sites
12. Prepares daily work log and other necessary paperwork
13. Performs other related duties as assigned

TERMS OF EMPLOYMENT: Salary and work year to be according to current schedule; classified salary schedule, class 29

EVALUATION: Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable