

TITLE: **GROUNDS WORKER II**

QUALIFICATIONS:

1. Ability to follow oral and written directions
2. Knowledge of methods used in planting, cultivating and care of plants and grounds
3. Ability to operate hand and power tools and use equipment and materials necessary for care of grounds
4. Ability to supervise work of others; ability to estimate time and materials
5. Ability to work harmoniously with others
6. Possession of valid California driver's license
7. Must pass required tests

REPORTS TO: Administrator as assigned

JOB GOAL: To assist in maintaining safe, clean and attractive district grounds by performing a variety of general grounds care duties

PERFORMANCE RESPONSIBILITIES:

1. Performs variety of work in care of district grounds
2. Plants, transplants, fertilizes, sprays with pesticides, prunes, cultivates and waters plants
3. Cuts and lays sod; mows and edges lawns
4. Weeds and removes debris from sandboxes, fence rows, tree wells, shrub beds, gutters and other areas as needed; cleans and sweeps work areas
5. Assists in installation and maintenance of sprinkler systems, fences and playground equipment
6. Assists in mixing and pouring concrete and laying blacktop
7. Operates hand and power tools, trucks, lawn mowers, edgers and other equipment common to grounds maintenance; cleans and performs routine maintenance on equipment
8. May act as crew leader; prepares material lists; recommends improvements of materials and/or services to Operations Chief
9. Loads, unloads and hauls dirt, sand and materials
10. Purchases, picks up and delivers equipment and materials from vendors to work sites
11. Prepares daily work log and other necessary paperwork
12. Performs other related duties as assigned

TERMS OF EMPLOYMENT: Salary and work year to be according to current schedule; classified salary schedule, class 24

EVALUATION: Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable