

Bakersfield City School District
Education Center - 1300 Baker Street
Bakersfield, California 93305
Personnel Services

TITLE: **FOOD SERVICE CHIEF/MONITOR - SUMMER PROGRAMS**

QUALIFICATIONS:

1. College degree in food related area preferred or equivalent knowledge and experience in methods and practices related to food operations
2. Experience in supervising and evaluating on-site food service operations and personnel
3. Knowledge of latest technology in food production and use of computers in food service operations and management

REPORTS TO: Director IV - Food Services

JOB GOAL: To assist in providing supervision and evaluation of summer food service programs

PERFORMANCE RESPONSIBILITIES:

1. Confers with food service managers in meeting nutritional and operational goals at school site
2. Maintains schedules of on-site visits and observes: food preparation, serving and clean-up; handling and storage of food, equipment and supplies; preparation and storage of required forms and records; personnel management, including training, work scheduling, supervision and staff relationships; participant acceptance of meals and conduct during meal periods; safety and sanitation practices
3. Consults with, directs and provides inservice training for summer food service staff
4. Prepares or reviews reports, worksheets, inventories, schedules and other records pertaining to summer food service programs
5. In absence of Director IV and Food Service Chief, makes decisions requiring immediate action in areas such as menu changes, food deliveries, work scheduling and emergencies over and above routine established procedures
6. Performs other related duties as assigned

TERMS OF EMPLOYMENT: Hourly employment paid on basis of timecard submitted

EVALUATION: Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable

