

**TITLE:** FOOD SERVICES DELIVERY DRIVER

**QUALIFICATIONS:**

1. Physical ability to perform driving, loading and unloading of food service supplies and equipment
2. Valid California driver's license appropriate to delivery vehicle available
3. Ability to effectively communicate with staff and public
4. Ability to consistently meet specified route schedules
5. Ability to follow oral and written directions
6. Knowledge of basic warehousing and delivery practices and procedures
7. Knowledge of traffic regulations and maintenance and operation of light vehicles

**REPORTS TO:** Administrator as assigned

**JOB GOAL:** To provide efficient and effective delivery of supplies and equipment to and from school cafeterias

**PERFORMANCE RESPONSIBILITIES:**

1. Drives truck and other delivery vehicles to deliver supplies and equipment between district warehouse and school cafeterias
2. Loads and unloads materials for district recycling program
3. Assists in receiving, checking and storing supplies and equipment
4. Fills requisitions from warehouse stock; prepares orders for delivery on assigned routes
5. Keeps records and prepares related reports
6. Performs other related duties as assigned

**TERMS OF EMPLOYMENT:** Salary and work year according to current schedule; classified salary schedule, class 22

**EVALUATION:** Performance of this job will be evaluated in accordance with the district's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable.