

TITLE: CUSTODIAN/UTILITY WORKER

QUALIFICATIONS:

1. Knowledge of work practices, methods, materials and equipment used in custodial work
2. Knowledge of and ability to repair athletic and custodial equipment

REPORTS TO: Administrator as assigned

JOB GOAL: To assist in providing employees with safe, attractive, comfortable, clean and efficient place in which to work

PERFORMANCE RESPONSIBILITIES:

1. Personally performs and is responsible for custodial duties at Maintenance, Operations and Transportation
2. Prepares work schedules, orders cleaning supplies
3. Confers with supervisor regarding custodial problems
4. Keeps records and makes reports as required
5. Waters lawns, shrubs and trees around building
6. Repairs school site custodial and athletic equipment
7. Responds to emergency calls on 24-hour basis
8. Performs other related duties as assigned

TERMS OF EMPLOYMENT: Salary and work year to be according to current schedule; classified salary schedule, class 22

EVALUATION: Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable