

Bakersfield City School District
Education Center - 1300 Baker Street
Bakersfield, California 93305
Personnel Services

TITLE: **ACTIVITY LEADER: FOREIGN LANGUAGE**

QUALIFICATIONS:

1. High school diploma
2. Ability and willingness to work with children of diverse ethnic, racial, cultural, educational and economic backgrounds
3. Demonstrated abilities in the above listed foreign language

REPORTS TO: Administrator as assigned

JOB GOAL: To assist school staff in developing and implementing meaningful, well-organized extended day foreign language program for participating students

PERFORMANCE RESPONSIBILITIES:

1. Assists in developing and implementing foreign language activities for participating students
2. Works with individual students or small groups of students as needed
3. Works with parents and staff in promoting an understanding of the extended day program
4. Participates in inservice training programs as needed
5. Assists in the selection of appropriate supplies, materials, and equipment
6. Assists in maintaining necessary records and files
7. Maintains a high level of ethical behavior and confidentiality of information about students
8. Performs other duties and responsibilities as required

TERMS OF EMPLOYMENT: Salary and work year to be according to current schedule; classified salary schedule, class 22

EVALUATION: Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable