

Bakersfield City School District
Education Center - 1300 Baker Street
Bakersfield, California 93305
Personnel Services

TITLE: TEACHER, K-6, YEAR-ROUND EDUCATION

QUALIFICATIONS:

1. California teaching credential authorizing service in area of assignment
2. Evidence showing definite potential for success
3. Willingness to work intersession (total of extra 25 days at salary to be negotiated) desirable

REPORTS TO: Principal

JOB GOAL: To meet goals established in District's "Purposes of Instruction", Course of Study and Curriculum Guide in relationship to specific needs of all students under his/her direction

PERFORMANCE RESPONSIBILITIES:

1. In cooperation with principal and other staff members, plans instructional objectives for assigned grade level and subject area consistent with Course of Study and Curriculum Guide which meet District's and school's educational goals. Objectives are to be established by October 15 of each year
2. Creates classroom environment that is conducive to learning and appropriate to maturity and interest of students; participates with staff in establishing and maintaining effective learning climate within school; develops reasonable and specific rules of classroom behavior and procedure and maintains order in classroom in fair and just manner
3. Analyzes learning capacity of students and provides for their needs
4. Guides learning process toward achievement of curriculum goals and establishes clear performance objectives for all lessons, units, projects and the like to communicate these objectives
5. Employs instructional methods and materials that are most appropriate for meeting stated objectives and appropriate for maturity and interests of students
6. Assesses accomplishments of students on regular basis and provides progress reports as required; confers with colleagues, students and parents regarding pupil progress as needed
7. Diagnoses learning disabilities of students on regular basis and makes referrals as required
8. Makes referrals to counselor or principal of pupils who demonstrate severe unsocial behavior patterns
9. Maintains positive relationship with all parents through "back-to-school" events, open houses, classroom visitations, conferences, home calls, telephone conversations, written communication and work samples so that parents are aware of their children's school progress and adjustment
10. Maintains accurate, complete and correct records as required by law, District policy and administrative regulations including cumulative record folders, attendance reports, Reports to Parents
11. Takes all necessary and reasonable precautions in care and use of instructional materials and equipment and shares in responsibility for maintenance of safe and attractive buildings and grounds
12. Assists in upholding and enforcing school rules, administrative regulations and Board policy

13. Carries out assigned pupil supervision outside classroom such as yard duty, assemblies, athletic events and extracurricular activities and fire and other emergency drills
14. Attends and participates in staff meetings, inservice meetings, curriculum development, materials evaluation, Parent-Teacher Association
15. May serve as master teacher for directed teaching program
16. Strives to maintain and improve professional competence
17. Coordinates activities of teacher aides and volunteers as assigned

TERMS OF EMPLOYMENT: Salary and work year to be according to current schedule; teacher salary schedule

EVALUATION: Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable