

**TITLE:** TEACHER, ALTERNATIVE SCHOOL

**QUALIFICATIONS:** 1. California teaching credential  
2. Evidence showing potential success with at-risk students

**REPORTS TO:** Alternative School Administrator

**JOB GOALS:** To meet goals established in District's "Purpose of Instruction", Course of Study and Curriculum Guide in relationship to specific needs of all students under his/her direction

**PERFORMANCE RESPONSIBILITIES:**

1. Works with the Alternative School Administrator and other staff to develop instructional plans to meet the specific needs of identified at-risk students
2. Establishes a classroom that will encourage increased school attendance and provide a nurturing environment
3. Provides instruction using district adopted curriculum that is individualized to meet the needs of all students
4. Develops reasonable and specific classroom rules and procedures that are fair and appropriate for students
5. Develops curricular objectives for students which focus on improving attendance, academic skills and social skills
6. develops specific instructional and behavioral plans for every student upon entry into the alternative school
7. Assesses and evaluates the academic and social progress of all students based on classroom activities and academic performance
8. Develops and maintains a positive relationship with parents or guardians through conferences, home calls, telephone conversations and written communications
9. Maintains accurate, complete and correct records as required by law, district policy and administrative regulations including cumulative record folders, attendance reports and reports to parents
10. Works closely with school administrators and other school staff to ensure students have a successful re-entry into their regular, comprehensive school campus
11. Provides intervention and referral for counseling or other programs when needed at the alternative school site or with outside agencies or schools

**TERMS OF EMPLOYMENT:** Salary and work year to be according to current schedule; teacher salary schedule with extended hours paid on a pro rata hourly basis

**EVALUATION:** Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable