

TITLE: RESOURCE SPECIALIST

QUALIFICATIONS:

1. Valid special education credential
2. Three or more years teaching experience including both regular and special education
3. Possession of or ability to secure either preliminary or clear resource specialist certificate

REPORTS TO: Principal or Program Manager

JOB GOAL: Provides direct instruction to and coordinates services for students with exceptional needs enrolled in resource specialist programs at each school

PERFORMANCE RESPONSIBILITIES:

1. Assists regular classroom teachers in identifying those children who appear to have exceptional needs not met within regular program
2. Identifies those children who could benefit from regular classroom program with support from resource specialist
3. Reviews referrals and assists in assessment of those children who are suspected of having learning problems and who have been referred by school guidance team
4. Shall serve as member of IEP team for those children who have needs requiring (their) particular specialty
5. Provides instruction and direct services for all students admitted into resource specialist program on individual or small group basis, either in resource room or in regular classroom
6. Evaluates and reviews pupil progress on regular basis and at least semiannually, and either facilitates revision of IEP as necessary or refers children who have not benefited
7. Maintains records reflecting growth and performance pattern of each student enrolled in program
8. Consults with parents, regular classroom teachers, special education teachers and other specialist regarding students who have been admitted to resource specialist program and students who may have learning problems
9. Organizes and distributes materials to be used by students in resource room and in their regular classrooms and coordinates special services with regular education program for each student enrolled in resource specialist program
10. Coordinates inservice sessions or workshops for staff and/or parents

TERMS OF EMPLOYMENT: Salary and work year to be according to current schedule; teacher salary schedule

EVALUATION: Performance of this job will be evaluated in accordance with the District's "Improvement of Professional Services" handbook, Board Policies and Procedures and consistent with collective bargaining agreements when applicable