

The Advisory Bulletin

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April 19, 2012

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**Bakersfield City School District
The Advisory Bulletin**

To: ALL EMPLOYEES	Date: April 19, 2012	No. 120582
Subject: JOB OPPORTUNITIES		
Prepared By: Mary Helen Donez, Employment Supervisor, Personnel Services		
Approved By: Christine Cornejo, Director, Classified Personnel		Page 1 of 1

CLASSIFIED

FOOD SERVICE WORKER IV, 6 HR.

\$1,272 - \$1,547 per month

CLOSING: April 25, 2012

INTERPRETER FOR THE DEAF, 6 HR.

\$1,901 - \$2,307 per month

OPEN UNTIL FILLED

SCHOOL BUS DRIVER

Eight hour equivalent: \$2,200 - \$2,675 per month

(Prorated salary based on hours worked)

OPEN UNTIL FILLED

Details and application can be accessed from any internet connected computer:

Visit our web page at: <http://www.bcsd.com>

Bakersfield City School District
The Advisory Bulletin

To: All Employees	Date: 04-19-12	No. 120583
Subject: <i>26th Annual Retirement Banquet</i>		
Prepared By: Sandra Sutton, Administrative Secretary III ~ Office of the Superintendent		
Approved By: Robert J. Arias, Ed.D., Superintendent		Page 1 of 2

Tickets Now on Sale...

26th "Touch of Class"



*Retirement Dinner
Rabobank Convention Center
Thursday, May 24, 2012*

*Celebrate your co-worker's retirement.
Enjoy an evening of fine dining with good friends.*

Ticket Price: \$30

for more information, please call 631-4612

or

to purchase tickets, call 631-4697



Last day to purchase tickets is May 10, 2012

Congratulations!

Bakersfield City School District Retirees 2011-2012



Kathleen Alfaro	Special Education	Clarissa Iyican	Munsey
Gay Barney	Research & Evaluation	Cherry Jensen	Fremont
Clara Basta	Stella Hills	Carolyn Kohn	Downtown
Ramon Bicera	M&O	Gregory Lantz	M&O
Margaret Blanco	Owens Intermediate	Lesley Luning	Jefferson
Mae Booker	Transportation	Emma Madrid	Owens Primary
Shirley Bozina	Sequoia	Suzanne Marquez	Owens Intermediate
Robert Bradford	Transportation	Susan McDonald	Library Media Services
John Bratu	Purchasing	Teresa Medina	Jefferson
Carolyn Bunker	McKinley	Hope Melton	Fremont
Penny Byrd	McKinley	Rosella Nunez	William Penn
Yolanda Castruita	Transportation	Elvira Nuno	McKinley
Kathleen Cone	Pioneer	Diane Ochoa	Nichols
Maria Franetovich	College Heights	Deborah Olcott	Downtown
Albert Garcia	Chavez	Deborah Parsons	M&O
Barbara Garcia	Transportation	Pamella Perkins	Owens Intermediate
Hannie Garcia	Washington	Susan Rice	Purchasing
Ernestine Goll	Frank West	Roberta Roberson	Thorner
Christine Gonzalez	Stiern	Jane Sevier	Wayside
Diane Gonzalez	AI&A	Elizabeth Smart	Voorhies
Katherine Hall	Noble	Mary B. Soto	Chavez
Gary Hemme	Duplicating	Paul Tiner	Stiern
Mary Hilderbrand	Curran	Sheila Walker	School Health
Ruth Hinzo	Eissler	Linda Watson	Student Services
Bonnie Horton	Noble	Donna White	Voorhies
Katherine Hudson	Williams		

To: All Employees	Date: April 19, 2012	No. 120584
Subject: Employee Wellness – Stress Management		
Prepared By: Debbie Wood, Coordinator, School Health & Neighborhood Support Programs		
Approved By: Randall Ranes, Director, Instructional Support Services Division		Page 1 of 1

Stress Management

In an increasingly fast paced world, stress is a leading contributor to mental and physical illness.

This class addresses the physical and psychological effects of stress and gives several tools and tips for dealing with stress.



Thursday, April 26, 2012
Rafer Johnson Center
1001 10th Street
Bakersfield, CA
3:30 p.m.



This class is presented by Sean Kenny from Dignity Health, Community Wellness Program, Mercy and Memorial Hospitals.

Door prizes provided by Dignity Health.

To sign up, please call School Health at 631-5895. For more information, visit us at [http://www.bcsd.com/bcsdhealth/stories/storyReader\\$109](http://www.bcsd.com/bcsdhealth/stories/storyReader$109)

Bakersfield City School District
The Advisory Bulletin

To: All Users of Electronic Ordering for 2011/2012	Date: April 19, 2012	No. 120585
Subject: CLOSING DATES FOR "ON-LINE" ORDERING – Current Year 2011-2012		
Prepared By: Tom J. Ross, Director, Stores and Purchasing		
Approved By: Steve McClain, Chief Business Official		Page 1 of 1

PURCHASING DEADLINES FOR ON-LINE ORDERS

FISCAL YEAR 2011-2012

THE FINAL DATE TO SUBMIT "ON-LINE" ORDERS FOR
ALL ENCUMBERED PURCHASE ORDERS
AT THE FOLLOWING COMPANIES IS APRIL 25, 2012



OFFICE DEPOT

STINSON'S

SOUTHWEST SCHOOL SUPPLY



***SCHOOL SPECIALTY ONLINE ORDERS MAY ALSO BE SUBMITTED
UNTIL APRIL 25, 2012***

Please note: All items delivered to our warehouse July 1st or later will be charged to the school's or department's 2012-2013 budget. Funds for these purchases will *NOT* be automatically carried over from the current fiscal year.

As you prepare your requisitions for "on-line" ordering, please keep in mind that you must use the requisition within the allotted "10 orders" per requisition. You will be purchasing supplies to last until the end of the fiscal school year. As much as is possible, requisitions for "end of the year" activities (awards, trophies, etc.) should be submitted by the April 25th deadline. Please call Tom Ross at extension 14711 with questions or concerns related to this important deadline.

**Bakersfield City School District
The Advisory Bulletin**

To: Department Heads, Principals and PERS Members	Date: April 19, 2012	No. 120586
Subject: CalPERS COMPLETING YOUR RETIREMENT APPLICATION CLASS SCHEDULED FOR May 16, 2012 and June 11, 2012		
Prepared By: Donell Whiting, Personnel Assistant, Personnel Services		
Approved By: Christine Cornejo, Director - Classified Personnel		Page 1 of 2

ATTENTION: PERS MEMBERS

CalPERS Fresno Regional Office will be conducting a “Completing Your Retirement Application” class for CalPERS School Members.

Planning Your Retirement Class

Date: Wednesday, May 16, 2012
Time: 1:30 p.m. – 4:00 p.m.
Location: KCSOS Access Center
Room: 116
Address: 1330 Truxtun Avenue
Bakersfield, CA 93301

Date: Monday, June 11, 2012
Time: 1:30 p.m. – 4:00 p.m.
Location: KCSOS Access Center
Room: 116
Address: 1330 Truxtun Avenue
Bakersfield, CA 93301

“Completing Your Retirement Application” provides the step by step process for filling out your retirement application for those within 90 days of retirement. The class is an alternative to a one-on-one retirement counseling appointment.

In this class you will:

- Complete your retirement application
- Have you and your spouses (if applicable) signatures witnessed
- Learn the steps you need to take prior to retiring
- Learn the application process

Get Started:

This class is approximately two and a half hours long. Please bring your retirement application and estimates that you can order online or by phone.

To enroll in a class near you:

- Go online to myCalPERS (login ID and Password are required)
- Call toll free at **888 CalPERS** (or 888-225-7377)
- Fax your registration form to the Fresno Regional Office at 559-440-4901



CalPERS Education Center Registration Form

888 CalPERS (or 888-225-7377) • TTY for Speech and Hearing Impaired: (916) 795-3240

Section 1

Member Information

Name (First Name, Middle Initial, Last Name)		Social Security Number* (Last 4 Digits Only)
Birthdate (mm/dd/yyyy)	Daytime Phone	Evening Phone
Address		
City	State	ZIP

Do you need a disability accommodation? Auditory Mobility Visual Other

Please specify the type of accommodation. _____

- * Privacy Statement: Providing your Social Security number is voluntary in accordance with the Information Practices Act of 1977 and the Privacy Act of 1974 (PL93-679). If provided, the Social Security number may be used by your employers and CalPERS to maintain records of training requested and completed by members.

Section 2

Please indicate your class selections in order of date preference.

Class Selection

Please check the name of the class you would like to attend.

- New CalPERS Member (Class One) Completing Your Retirement Application (Class Four)
- Continuing CalPERS Member (Class Two) Retired CalPERS Member (Class Five)
- Planning Your Retirement (Class Three)

Select a date, time and location for your selected class from the attached flyer or view the schedule of available classes at CalPERS On-Line.

1st Choice	Date	<input type="checkbox"/> AM <input type="checkbox"/> PM	Location
2nd Choice	Date	<input type="checkbox"/> AM <input type="checkbox"/> PM	Location
3rd Choice	Date	<input type="checkbox"/> AM <input type="checkbox"/> PM	Location

Section 3

Mail or fax your completed registration form to any regional office listed or call us toll free at 888 CalPERS (or 888-225-7377).

Select A Regional Office

- | | | | |
|---|--|--|--|
| <input type="checkbox"/> Sacramento
400 Q Street, Room 1820
Sacramento, CA 95811
Fax (916) 795-7817 | <input type="checkbox"/> Walnut Creek
1340 Treat Blvd.
Suite 200
Walnut Creek, CA 94597
Fax (925) 748-8501 | <input type="checkbox"/> Glendale
655 North Central Ave.
Suite 1400
Glendale, CA 91203
Fax (818) 662-4304 | <input type="checkbox"/> San Bernardino
650 East Hospitality Ln.
Suite 330
San Bernardino, CA 92408
Fax (909) 806-4820 |
| <input type="checkbox"/> Fresno
10 River Park Place
East, Suite 230
Fresno, CA 93720
Fax (559) 440-4901 | <input type="checkbox"/> San Jose
181 Metro Drive
Suite 520
San Jose, CA 95110
Fax (408) 451-8001 | <input type="checkbox"/> Orange
500 North State College
Blvd., Suite 750
Orange, CA 92668
Fax (714) 939-4701 | <input type="checkbox"/> San Diego
7676 Hazard Center Drive
Suite 350
San Diego, CA 92108
Fax (619) 220-7201 |

You may also register online at www.calpers.ca.gov.

Bakersfield City School District
The Advisory Bulletin

To: Principals, Program Specialists, Academic Program Leaders,
Community Liaisons

Date: 4/19/2012

No. 120587

Subject: District English Learner Advisory Committee (DELAC)
Schedule of Monthly DELAC Meetings for 2011-2012

Prepared By: Carol Mehochko, Administrator, ELL Services

Approved By: Al Capilla, Assistant Superintendent, Academic Improvement &
Accountability

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District English Learner Advisory Committee (DELAC)



Meeting Dates 2011-2012 School Year

**Education Center,
Professional Development Center (PDC)
9:00-11:00 a.m.**

~~Wednesday, September 14, 2011~~

~~Wednesday, October 12, 2011~~

~~Wednesday, November 9, 2011~~

~~Wednesday, December 14, 2011~~

~~Wednesday, January 18, 2012~~

~~Wednesday, February 8, 2012~~

~~Wednesday, March 14, 2012~~

~~Wednesday, April 25, 2012~~

~~Wednesday, May 16, 2012~~

For any questions regarding DELAC, please contact Tina Mendez at 631-4682, Ext. 14682.

Visit our web site at: <http://www.bcsd.com/ell/>

Bakersfield City School District
The Advisory Bulletin

To: All Principals, Program Specialists, and Teachers	Date: April 19, 2012	No. 120588
Subject: Curriculum Lab Open Saturday, April 21, 2012		
Prepared By: Sandra Yoon, Coordinator, Library Media Services Department		
Approved By: Randall Ranes, Director, Instructional Support Services Division		Page 1 of 1

Curriculum Lab Open Saturday

The Curriculum Lab will be open on
Saturday, April 21, 2012, from
10 a.m. until 2 p.m.

If you have any questions, please contact Sandra Yoon at extension 14808.



**Bakersfield City School District
The Advisory Bulletin**

To: All Principals, School Secretaries and Teachers	Date: April 19, 2012	No. 120589
Subject: Migrant Education Saturday School – Writing Academy		
Prepared By: Janie Flores, Supervisor I, Migrant Education		
Approved By: Al Capilla, Assistant Superintendent, AIA		Page 1 of 1



Bakersfield City School District

Migrant Education, Region 21

1300 Baker Street, Bakersfield, California 93305 (661) 631-4754

Migrant Education Saturday School

Writing Academy
for 1st through 6th grade migrant students

Class Schedule

Dates: ~~Saturday, March 3, 2012~~
 ~~Saturday, March 10, 2012~~
 ~~Saturday, March 17, 2012~~
 ~~Saturday, March 24, 2012~~
 ~~Saturday, March 31, 2012~~

No Saturday School on
~~Saturday, April 14, 2012~~

Last Day of Saturday School
Saturday, April 21, 2012

Time: 8:00 a.m. - 12:00 p.m.

Place: Longfellow Elementary School
 1900 Stockton Street, Bakersfield, CA 93305

*Transportation will be provided. For additional information,
please call the Migrant Education office at 631-4754.*

**Bakersfield City School District
The Advisory Bulletin**

To: All Principals, School Secretaries and Teachers	Date: April 19, 2011	No. 120590
Subject: Migrant Contact Teacher Meeting		
Prepared By: Janie Flores, Supervisor I, Migrant Education		
Approved By: Al Capilla, Assistant Superintendent, AIA		Page 1 of 1



Bakersfield City School District

Migrant Education, Region 21

1300 Baker Street, Bakersfield, California 93305 (661) 631-4754

Migrant Contact Teacher Meeting
Schedule for the 2011-2012 School Year
(Timesheet due dates)

Monday, September 12, 2011	4:00	5:00 p.m.	Board Room
Monday, October 24, 2011	4:00	5:00 p.m.	Board Room
Monday, November 21, 2011	4:00	5:00 p.m.	Board Room
Monday, December 19, 2011	4:00	5:00 p.m.	Board Room
Monday, January 23, 2012	4:00	5:00 p.m.	Board Room
Monday, February 27, 2012	4:00	5:00 p.m.	Board Room
Monday, March 19, 2012	4:00	5:00 p.m.	Board Room
Monday, April 23, 2012	4:00	5:00 p.m.	Board Room
Monday, May 14, 2012	4:00	5:00 p.m.	Board Room

BCSD Education Center - 1300 Baker Street
Bakersfield, CA 93305

The purpose of the migrant monthly contact teacher meetings is to provide contact teachers with supplemental instructional information pertinent to the services provided to migrant students and their families. An e-mail will be sent as a reminder a week prior to the meeting.

*For additional information, please call the
Migrant Education office at 631-4754.*

**Bakersfield City School District
The Advisory Bulletin**

To: All Principals, School Secretaries and Teachers	Date: April 19, 2012	No. 120591
Subject: Migrant Young Authors		
Prepared By: Janie Flores, Supervisor I, Migrant Education		
Approved By: Al Capilla, Assistant Superintendent, AIA		Page 1 of 1



Bakersfield City School District

Migrant Education, Region 21

1300 Baker Street, Bakersfield, California 93305 (661) 631-4754

Migrant Young Authors

Class Schedule for the 2011-2012 School Year

In collaboration with Library Media Services and CSUB Mini-Corps

<u>Session</u>	<u>Date</u>	<u>Time</u>	<u>Room</u>
Session 1	Tuesday, October 25, 2011	4:30 - 6:30 p.m.	MCR
Session 2	Tuesday, November 8, 2011	4:30 - 6:30 p.m.	MCR
	<i>Book Making Workshop by Sandra Yoon, Coordinator - Library Media Services</i>		
Session 3	Tuesday, November 29, 2011	4:30 - 6:30 p.m.	MCR
Session 4	Tuesday, December 6, 2011	4:30 - 6:30 p.m.	PDC
Session 5	Tuesday, December 20, 2011	4:30 - 6:30 p.m.	PDC
Session 6	Tuesday, January 10, 2012	4:30 - 6:30 p.m.	MCR
Session 7	Tuesday, January 24, 2012	5:00 - 7:00 p.m.	PDC
Session 8	Tuesday, February 7, 2012	4:30 - 6:30 p.m.	MCR
Session 9	Tuesday, February 21, 2012	4:30 - 6:30 p.m.	MCR
Session 10	Tuesday, March 6, 2012	4:30 - 6:30 p.m.	MCR
Session 11	Tuesday, March 20, 2012	4:30 - 6:30 p.m.	MCR
Session 12	Tuesday, April 10, 2012	4:30 - 6:30 p.m.	MCR
Session 13	Tuesday, April 24, 2012	4:30 - 6:30 p.m.	MCR
Session 14	Tuesday, May 8, 2012	4:30 - 6:30 p.m.	MCR
Session 15	Thursday, May 17, 2012	6:00 - 8:00 p.m.	PDC
	<i>Parent/Student Conference: "An Evening with the Author"</i>		
Session 16	Saturday, May 19, 2012	7:00 a.m. - 2:00 p.m.	

Culminating Activity: Young Authors' Fair at University Square

2000 K Street, Bakersfield, CA 93301

For P-K to 8th grade migrant students. To register please call 631-4666.

Bakersfield City School District
The Advisory Bulletin

To: Special Education Teachers, Aides, Site Administrators	Date: April 19, 2012	No. 120592
Subject: Pro-Act Re-Certification Training		
Prepared By: Rebecca Ruiz, Behavior Management Specialist		
Reviewed By: Julius Steele, Ed. D., Director, Special Education		
Approved By: Al Capilla, Assistant Superintendent, AIA		Page 1 of 1

Pro-Act Re-Certification

**For Special Education Teachers, Paraprofessionals and other
Special Education Support Staff who received the full 20 hour
training within the last 2 years.**

*PDC- District Office, 1300 Baker Street
2:30 p.m. – 6:00 p.m.*

Re-certification training is a 10 hour training that is required by Pro-Act in order to maintain certification. Every 3 years you must complete the full 20 hour training in addition to your re-certification in order to maintain certification.

Dates: Tuesday, June 12, 2012 Wednesday, June 13, 2012 Thursday, June 14, 2012

Presenters: Rebecca Ruiz, Behavior Management Specialist
Christina Branson, Behavior Resource Teacher
Josh Valverde, ED Teacher

Description: Re-certification training is only for people who have had the full 20 hour training within the last 2 years and need to be re-certified. This certification addresses pro-active behavior intervention in addition to reactive techniques, including physical restraint.

To register for trainings please contact Johnetta Hampton at 45110