

The Advisory Bulletin

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March 18, 2010

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Communications Department

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Bakersfield City School District
The Advisory Bulletin

To: ALL EMPLOYEES	Date: March 18, 2010	No. 100555
Subject: JOB OPPORTUNITIES		
Prepared By: Mary Helen Donez, Employment Supervisor, Personnel Services		
Approved By: Jeanette Hixson, Director, Classified Personnel		Page 1 of 1

CLASSIFIED

FOOD SERVICE WORKER III, 4 HR.

\$832 - \$1,015 per month

CLOSING: March 31, 2010

INTERPRETER FOR THE DEAF, 6 HR.

\$1,901 - \$2,307 per month

OPEN UNTIL FILLED

SCHOOL BUS DRIVER

Eight hour equivalent: \$2,200 - \$2,675 per month

(Prorated salary based on hours worked)

OPEN UNTIL POSITION FILLED

SCHOOL BUS DRIVER CLASSROOM TRAINING

H6-DMV printout required

CLOSING: March 31, 2010

SIGN LANGUAGE INSTRUCTIONAL ASSISTANT, 6 HR.

\$1,628 - \$1,979 per month

OPEN UNTIL FILLED

CERTIFICATED

SCHOOL NURSE

Current teacher salary schedule

OPEN UNTIL FILLED

TEACHER-TUTOR, 3-5 HOUR

Salary and work year to be according to current teacher salary schedule

pro-rated to assigned hours

OPEN UNTIL FILLED

Details and application can be accessed from any internet connected computer:

www.applitrack.com/bakersfield/onlineapp



Visit our web page at: <http://www.bcsd.com>

**Bakersfield City School District
The Advisory Bulletin**

To: All Employees	Date: March 18, 2010	No. 100556
Subject: March End of Month Pay Warrants		
Prepared By: Sheryl Harris, Payroll Supervisor, Fiscal Services		
Reviewed By: Sherry Gladin, Director, Fiscal Services		
Approved By: Steve McClain, Chief Business Official		Page 1 of 1

Pay warrants and direct deposit pay stubs will be available for pick-up on **March 31, 2010** at the Ed Center in Payroll **at 9:00 a.m.**

Any warrants not picked up will be delivered to the school sites on April 6, 2010 by courier service.

TEAM CUSTODIANS (ONLY) AND BUS DRIVERS warrants and pay stubs will be available on **March 31, 2010 after 9:00 a.m. at Maintenance & Operations or Transportation.** If you have any questions, please contact:

Custodians - Art Arriola at 631-5886
Bus Drivers – Bob Bradford at 631-5880

ED CENTER DEPARTMENTS may pick up pay warrants and direct deposit stubs in Payroll at 9:00 a.m. March 31, 2010.

NO WARRANTS OR PAY STUBS FOR REGULAR EMPLOYEES WILL BE MAILED.

If you wish to have another individual pick up your warrant or pay stub, be sure to give that individual a note of authorization, signed by you, to be presented at the time your warrant is picked up.

**Bakersfield City School District
The Advisory Bulletin**

To: ALL EMPLOYEES	Date: March 18, 2010	No. 100557
Subject: Long Term Care Insurance		
Prepared By: Sandra Keene, Health Benefits Supervisor		
Approved By: Steve McClain, Chief Business Official		Page 1 of 1

Open Enrollment for Group Long Term Care Insurance

All Bakersfield City School District employees interested in Long Term Care Insurance are eligible for this **employee paid** plan. During this Open Enrollment period you can apply on a "*Guaranteed Issue*" basis- meaning you are automatically accepted on the plan without any health questions asked.

This plan is issued through Unum. To receive your kit with all plan and price information please contact **Specialists in Long Term Care Insurance Service Inc.** by telephone at (800)764-6585, by e-mail at info@specialistinlongtermcare.com or visit the website at w3.unum.com/enroll/beta. *

*Please note if accessing the information from the website, type the address exactly as listed above. DO NOT type it as "www" or else you will receive an error message.

This plan is not part of your District Employee Benefits and does not take the place of your current Health Plan. Please contact the Specialists in Long Term Care Insurance Services Inc. with any questions.

Open Enrollment ends April 15, 2010

Bakersfield City School District
The Advisory Bulletin

To: All Employees	Date: March 18, 2010	No. 100558
Subject: Universal Studios – Free Admission for California School Employees		
Prepared By: Steve Gabbitas, Public Information and Communications Manager		
Approved By: Michael D. Lingo, Superintendent		Page 1 of 2



“Salute to Educators”

Universal Studios Hollywood is offering FREE ADMISSION to all California School Personnel and 50% off on the purchase of up to three general admission tickets for family and friends. Tickets are valid for the day of purchase only. More information is available at www.UniversalStudiosHollywood.com/salute

Present a valid Employee ID or association/union ID and a driver’s license photo identification for the free one-day theme park general admission ticket. Also, based on subsequent correspondence, if no Employee ID is available, a current payroll check stub and photo identification will be accepted.

See attached brochure for more details.

UNIVERSAL STUDIOS HOLLYWOODSM
**A SALUTE TO OUR CALIFORNIA
SCHOOL EMPLOYEES**

For the tireless efforts of those who help to educate our youth, we extend a "Thank You" by offering

FREE Admission for Teachers and School Employees

Offer Good 1/22/10 - 3/31/10

Plus!
Friends & Family
Get 50% OFF
General Admission

Go to the Universal Studios Hollywood Box Office to claim your FREE ticket and purchase up to 3 more at 50% OFF General Admission.

Valid school Employee ID or Association/Union ID and driver's license must be shown for purchase.



For more information call 800-959-9688 option 2

Offer valid 01/22/10 through 3/31/10 for one (1) free One-Day Admission for California state K through 12 Primary/Secondary public, private and/or charter school teachers and school employees, and 50% Off General Admission good for up to 3 guests. Valid school Employee ID or Association/Union ID and driver's license must be presented at Universal Studios Hollywood Box Office (copies of ID's are not acceptable). Ticket(s) must be used on the day of purchase and guest(s) must be with teacher or school employee at time of purchase. Offer subject to change without notice. Cannot be combined with any other offers, special events, pre-sold tickets, or discounted tickets, including 48" discounted price and is not valid at Universal Orlando. USH Management interpretation is final. Distribution on USH property prohibited. ©2010 Universal Studios. All Rights Reserved. 10-LOC-9223



The Entertainment Capital of L.A.™

Bakersfield City School District
The Advisory Bulletin

To: All Users of Electronic Ordering for 2009/2010	Date: March 18, 2010	No. 100559
Subject: CLOSING DATES FOR "ON-LINE" ORDERING – Current Year 2009-2010		
Prepared By: Tom J. Ross, Director, Stores and Purchasing		
Approved By: Steve McClain, Chief Business Official		Page 1 of 1

PURCHASING DEADLINES FOR ON-LINE ORDERS

FISCAL YEAR 2009-2010

THE FINAL DATE TO SUBMIT "ON-LINE" ORDERS FOR THE
FOLLOWING COMPANIES IS APRIL 21, 2010



OFFICE DEPOT

STINSON'S

SCHOOL SPECIALTY

SOUTHWEST SCHOOL SUPPLY



Please note: All items delivered to our warehouse July 1st or later will be charged to the school's or department's 2010-2011 budget. Funds for these purchases will *NOT* be automatically carried over from the current fiscal year.

As you prepare your requisitions for "on-line" ordering, please keep in mind that you must use the requisition within the allotted "10 orders" per requisition. You will be purchasing supplies to last until the end of the fiscal school year. As much as is possible, requisitions for "end of the year" activities (awards, trophies, etc.) should be submitted by the April 21st deadline. Please call Tom Ross at extension 14711 with questions or concerns related to this important deadline.

**Bakersfield City School District
The Advisory Bulletin**

To: Principals	Date: March 18, 2010	No. 100560
Subject: Apparatuses and Activities Covered Under SISC Insurance		
Prepared By: Steve McClain, Chief Business Official		
Approved By: Michael D. Lingo, Superintendent		Page 1 of 1

As the school carnival season approaches, this TAB is in response to the numerous questions from school sites and booster clubs concerning what functions and/or apparatuses are covered under the District's insurance.

A certificate of insurance is required for everything a vendor brings to the school site for any activity. The certificate of insurance must have the vendor insure the District and also indemnify and hold the District harmless -- this includes parent organizations. This means that when you have a bounce house at your school site, the vendor **MUST** provide the school site with the certificate of insurance. **No outside vendor shall be used if they cannot provide a certificate of insurance.**

The information below is provided to us by our insurer, S.I.S.C.:

Bounce Houses:

Bounce houses are covered

Rock Climbing Apparatuses:

Playground rock climbing objects are covered

Anything not considered a "playground" climbing object is NOT covered

If brought in by a vendor, the object is covered only when the vendor provides the required certificate of insurance

Water Activities:

Swimming is covered

A boat or other watercraft owned or operated by District staff is NOT covered

A boat or other watercraft NOT owned or operated by District staff is NOT covered

Skating Activities:

Roller and ice skating activities are covered



**Bakersfield City School District
The Advisory Bulletin**

To: All Principals	Date: March 18, 2010	No. 100561
Subject: Snacks for Students during Testing - April 27 through May 10, 2010		
Prepared By: Brenda Robinson, Director of Food Services		
Approved By: Steve McClain, Chief Business Official		Page 1 of 1

<p>SNACKS FOR STUDENTS DURING TESTING CST (California Standards Test) April 27 through May 10, 2010</p>
--

In recognition of the importance of the link between nutrition and learning, the district's budget will provide five days worth of snacks for each child.

Please contact the Cafeteria Manager to determine which delivery method your site will use. Distribution of the product can be done by having the class walk through the cafeteria and pick up their snack, or the school can send an Aide/CPS worker to count the snacks and deliver them directly to the classes. Reminder – desks must be cleared and cleaned prior to testing. If your school is not participating in the distribution of snacks, please notify your cafeteria manager before April 9, 2010.

Snacks are in addition to the existing breakfast schedule which remains the same. Breakfast charges will apply.

If you have any questions, please contact your Cafeteria Manager or Brenda Robinson @ 631-4733 or e-mail her robinsonb@bcisd.com.

BAKERSFIELD CITY SCHOOL DISTRICT
The Advisory Bulletin

To: All Principals, Program Specialists, and Teachers	Date: 3/18/10	No. 100562
Subject: Curriculum Lab Open Saturday, March 20, 2010		
Prepared By: Sandra Yoon, Coordinator, Library Media Services		
Approved By: Randall Ranes, Director, Instructional Support Services Division		Page 1 of 1

THE CURRICULUM LAB IS OPEN SATURDAY

The Curriculum Lab ***will be open*** Saturday:

MARCH 20, 2010

Curriculum Lab Hours for Saturday will be:
10:00 a.m. – 2:00 p.m.

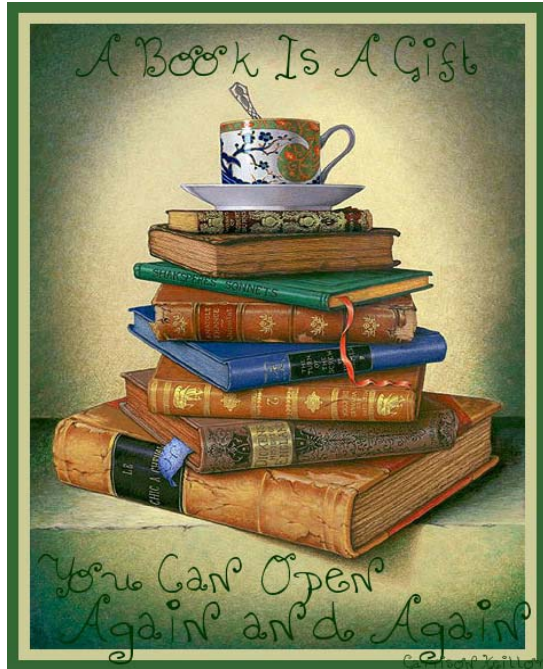
**NOTE: The Curriculum Lab Saturday
hours have changed**

If you have any questions, please call Sandra Yoon
at extension 14808.



Bakersfield City School District
The Advisory Bulletin

To: All Principals, Program Specialists, Teachers, and Library Staff	Date: 3/18/10	No. 100563
Subject: Spring 2010 Library Book Display		
Prepared By: Sandra Yoon, Coordinator, Library Media Services		
Approved By: Randall Ranes, Director, Instructional Support Services Division		Page 1 of 1



Spring 2010 Library Book Display

Books suitable for your school library collection will be on display in the Professional Development Center on:

Monday, March 22, 2010

and

Tuesday, March 23, 2010

7:30 a.m. – 4:30 p.m.

This exhibit will help you prepare for purchasing material for Kindergarten through 8th grade school libraries. Please bring sticky notes with your school's name to indicate which titles are of interest to your school.

Library personnel and certificated staff are invited to preview the displayed material. Please call Sandra Yoon at extension 14808 if your school cannot attend.



Bakersfield City School District
The Advisory Bulletin

To: All Principals, Teachers K-8	Date: 3/18/10	No. 100564
Subject: Use of Copyright Materials		
Prepared By: Kathy Walker, Director, Curriculum and Standards		
Approved By: Marvin Jones, Ed. D., Assistant Superintendent, Academic Improvement and Accountability		Page 1 of 1

Use of Copyright Materials

“The Bakersfield City School district Governing Board and the superintendent intend to adhere to the provisions of the United States copyright law. All district staff shall adhere to the provisions of the federal copyright law and maintain the highest ethical standards in using copyrighted materials. Employees and students are notified that willful infringement of the law can result in disciplinary action. Employees violating copyright laws will not be defended by the District in the event a criminal action is filed against them.” (Board Policy 400.34)

Copying consumable workbooks requires explicit permission from the publisher. Copyright statements with specifications can be found in the front of the workbook. Most of the reading and math ancillary instructional materials purchased by the district may be copied however, there are some with specifications and some entire workbooks where copying is prohibited.

Principals and department heads are responsible for establishing practices which will enforce the District policy. The copyright permissions must be checked prior to the material being sent to the Duplicating Department.

District Board Policy 400.34 provides the permitted and prohibited uses of copyrighted materials.



Bakersfield City School District
The Advisory Bulletin

To: Principals and Teachers, Grades K-8	Date: 3/18/10	No. 100565
Subject: Ed Tech Profile		
Prepared By: Dana Johnson, Technology, Curriculum and Standards		
Reviewed By: Kathy Walker, Director, Curriculum and Standards		
Approved By: Marvin Jones, Ed. D., Assistant Superintendent, Academic Improvement and Accountability		Page 1 of 1

Reminder

ED Tech Profile

<http://www.edtechprofile.org>



CDE completion by all teachers is required.

**District Completion Window:
March 18 – April 15, 2010**

Teachers that have completed the survey in past years will have their password and login information e-mailed to them. Teachers who are new to the survey will need to make a new account.

Any questions please contact Dana Johnson at 14778 or johnsonda@bcasd.com.



Bakersfield City School District
The Advisory Bulletin

To: Principals and Teachers	Date: 3/18/10	No. 100566
Subject: Kern County Astronomy Day		
Prepared By: Cyndy Cannon, Program Specialist, Curriculum and Standards		
Reviewed By: Kathy Walker, Director, Curriculum and Standards		
Approved By: Marvin Jones, Ed. D., Assistant Superintendent, Academic Improvement and Accountability		Page 1 of 1



Coming Saturday, April 17, 2010:

Third Annual
**KERN COUNTY
ASTRONOMY DAY**

at Foothill High School, 2:00 to 10:00 p.m.

"The Night Sky Belongs To EVERYONE !!!"

AFTERNOON ACTIVITIES:

every half hour, 2:30 – 5:30

- ▶ Motions of the Heavens
- ▶ Observing the Sun
- ▶ A Walk through the Solar System
- ▶ Choosing and Using a Telescope
- ▶ What Are Deep Sky Objects?
- ▶ Astronomy on the Web
- ▶ Our Galaxy, Our Universe

No reservation
needed.

Free to the Public!

Come one
come all!!

Curiosity is
the price of
admission!!

PRIZES!! Drawing at 7:15 p.m./*Must be present to win*

STAR GAZING: 8:00 – 10:00

Presented by **Foothill High School Astronomy Club** and **Kern Astronomical Society**

http://www.kernhigh.org/foothill/Activities/Astronomy%20Club/Astronomy_Club.html



INFORMATION:

<http://www.kernastro.org>

CONTACT:

starmstr1@bak.rr.com
steve_collett@khsd.k12.ca.us



**Bakersfield City School District
The Advisory Bulletin**

To: Pre-Kindergarten - Grade 8 Principals and Academic Pentathlon Coaches	Date: March 18, 2010	No. 100567
Subject: Academic Pentathlon Team Registration, March 25, 2010		
Prepared By: Michael D. Stone, Coordinator, Visual and Performing Arts Department		
Reviewed By: Randall G. Ranes, Director, Instructional Support Services Division		Page 1 of 3



**B.C.S.D.
ACADEMIC PENTATHLON
4 – 6 GRADES
MAY 11, 13, 15, 2010**

Please complete one (1) form for each grade level participating in the Academic Pentathlon. Include Standardized Testing and Reporting (“STAR”) California Standards Test (“CST”) Performance Levels for each student in the areas of English Language Arts (ELA) and Mathematics. **For more details, refer to the “Team Selection” section of the 2010 Academic Pentathlon Coach’s Handbook.**

TEAM COMPOSITION

A team is comprised of up to nine students from the same grade level. The team includes three (3) students from each of the following Academic Categories:

ACADEMIC CATEGORIES

Honor
Scholastic
Varsity

PLACEMENT INTO ACADEMIC CATEGORIES

Please refer to the Academic Pentathlon Performance Level Classification (PLC) Chart found in the **2010 Academic Pentathlon Coach’s Handbook** for guidance categorizing students into the appropriate academic category.

VERIFICATION OF ELIGIBILITY

Student STAR CST Performance Levels and scale scores can be accessed for your students in *Complete School*, on the MySTU113 report. This report can be run by any of the following at your school site: Administrators, Office Staff, Academic Coaches, or Academic Program Leaders. Please contact Gay Barney, 14819, in the Research and Evaluation Services Department, if you are having trouble accessing this information. Attach the MySTU113 report, with verification of students’ Performance Levels, to the Team Registration form. Send the report and form to the Visual and Performing Arts Department no later than Thursday, March 25, 2010.

An Eligibility Committee will examine each school’s documentation to verify eligibility. Schools will be notified of any discrepancies.



2010 BCSD ACADEMIC PENTATHLON Team Registration • Page 1

PLEASE PRINT OR TYPE

School: _____

Coach: _____

Circle Grade		
4th	5th	6th

Team Roster

Honor

FIRST NAME	LAST NAME	SID	STAR CST 2008-2009 PERFORMANCE LEVEL ELA	STAR CST 2008-2009 PERFORMANCE LEVEL MATH
1				
2				
3				

Scholastic

FIRST NAME	LAST NAME	SID	STAR CST 2008-2009 PERFORMANCE LEVEL ELA	STAR CST 2008-2009 PERFORMANCE LEVEL MATH
1				
2				
3				

Varsity

FIRST NAME	LAST NAME	SID	STAR CST 2008-2009 PERFORMANCE LEVEL ELA	STAR CST 2008-2009 PERFORMANCE LEVEL MATH
1				
2				
3				

Alternates (Use reverse side for additional names, if necessary)

FIRST NAME	LAST NAME	SID	STAR CST 2008-2009 PERFORMANCE LEVEL ELA	STAR CST 2008-2009 PERFORMANCE LEVEL MATH
1				
2				
3				



2010 BCSD ACADEMIC PENTATHLON Team Registration • Page 2

PLEASE PRINT OR TYPE

Parent/Community Volunteer Information

Include the name of one (1) parent/community volunteer for each team roster submitted. Volunteers will be needed as test proctors for the Super Quiz and to assist with the awards ceremonies on **May 15, 2010**, at Stiern Middle School. Information will be mailed directly to volunteers prior to the event. An orientation will be provided the morning of the event. Parents who volunteer will not work directly with their own child or the child's team.

Name: _____ Home Phone: _____

Home Address: _____ Zip: _____

Child's Name: _____ Work Phone: _____

I hereby indicate that the Academic Pentathlon team members listed on the reverse side meet the specified PLC category requirements for participation in the Bakersfield City School District Academic Pentathlon.

PRINCIPAL'S SIGNATURE

COACH'S SIGNATURE

Release of Directory Information for Purposes of Publicity

As an outcome of participating in the Academic Pentathlon, information about a participating student may be publicly disclosed (e.g., student's name, school award received, and involvement in this contest). These disclosures are permissible under "directory information" law and policy unless the parent or legal guardian ("Parent") has notified the school in writing that such information may not be disclosed. **I declare that no Parent of a student entered in this contest has given a notice of non-participation in the release of directory information policy** (i.e., placed a check in the "Release of Directory Information" box of the Parent Acknowledgement page of the *Guide for Parents and Students*).

PRINCIPAL'S SIGNATURE

**Return this completed form with a copy of each team member's
STAR CST report no later than Thursday, March 25, 2010**

SEND ALL MATERIALS TO:
Michael D. Stone
Visual and Performing Arts Department

DUPLICATE AS NEEDED

**Bakersfield City School District
The Advisory Bulletin**

To: Pre-Kindergarten – Grade 8 Principals and Academic Pentathlon Coaches	Date: March 18, 2010	No. 100568
Subject: Academic Pentathlon Testing Dates and Times		
Prepared By: Michael D. Stone, Coordinator, Visual and Performing Arts Department		
Approved By: Randall G. Ranes, Director, Instructional Support Services Division		Page 1 of 2



**Bakersfield City School District
ACADEMIC PENTATHLON
4 – 6 GRADES
MAY 11, 13, 15, 2010**

Below is the Objective Testing Schedule for the Academic Pentathlon to reflect the schools that have joined the competition.

**Tuesday, May 11, 2010
6th Grade Test**

Test Site

CHIPMAN
Downtown
Eissler
Emerson
Fremont
Mt. Vernon
Owens Intermediate
Sequoia
Stiern
Voorhies
Washington
90 Students

Time Schedule

9:00 A.M.	Pick up at schools
9:25 A.M.	Arrive test sites
9:30 A.M.	Test 1 – Literature
10:00 A.M.	Test 2 – Essay
10:30 A.M.	Test 3 – Mathematics
11:00 A.M.	Test 4 – Science
11:30 A.M.	Tests Conclude
11:35 A.M.	Depart Testing Site
12:00 P.M.	Arrive at Schools

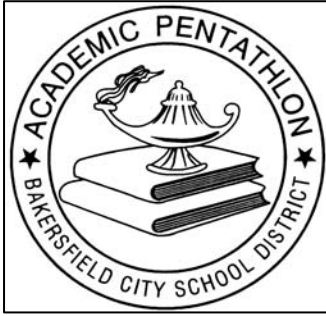
**Thursday, May 13, 2010
4th and 5th Grade Tests**

Test Sites

CHIPMAN	EISSLER
Casa Loma	Downtown
Eissler	Fremont
Hort	Mt. Vernon
Munsey	Owens Int.
Voorhies	
90 Students	72 Students

Time Schedule

9:00 A.M.	Pick up at schools
9:30 A.M.	Arrive test sites
9:45 A.M.	Test 1 – Literature
10:15 A.M.	Test 2 – Mathematics
10:45 A.M.	Test 3 – Science
11:15 A.M.	Tests Conclude
11:30 A.M.	Depart Testing Sites
12:00 P.M.	Arrive at Schools



Bakersfield City School District
ACADEMIC PENTATHLON
4 – 6 GRADES
MAY 11, 13, 15, 2010

Super Quiz Master Time Schedule
Stiern Middle School Gymnasium
Saturday, May 15, 2010

Time	Activity
7:00 a.m.	Set-up
8:30 a.m.	Super Quiz Rehearsal
9:00 a.m.	Coaches' Registration
9:20 a.m.	4 th Grade Pentathletes to Gym
9:30 a.m.	4 th Grade Super Quiz
10:20 a.m.	5 th Grade Pentathletes to Gym
10:30 a.m.	5 th Grade Super Quiz
11:20 a.m.	6 th Grade Pentathletes to Gym
11:30 a.m.	6 th Grade Super Quiz
12:00 noon	LUNCH
1:00 p.m.	4 th Grade Awards
1:30 p.m.	5 th Grade Awards
2:00 p.m.	6 th Grade Awards

**Bakersfield City School District
The Advisory Bulletin**

To: Principals, Special Education Teachers	Date: March 18, 2010	No. 100569
Subject: Special Education Staff Development Trainings for Teachers		
Prepared By: Julius Steele, Ed. D., Director, Special Education		
Approved By: Marvin Jones, Ed. D., Assistant Superintendent, Academic Improvement & Accountability		Page 1 of 1

Special Education Certificated Staff Development Trainings

Presentation: Strategies to Help Students Accelerate in the Core-Pearson

Date: Thursday, April 8, 2010

Time: 3:00 – 4:30 p.m.

Location: Wayside, Room 32

Presenters: Sandy Patrick and Elaine Ansolabehere, Special Education Teachers

Description: Teachers will explore avenues to help students access the core.

Presentation: Small Group Instruction

Date: Thursday, April 15, 2010

Time: 3:30 – 4:30 p.m.

Location: Special Education Staff Development Room 5

Presenters: Jill Roland, Munsey Program Specialist and Aimee Luter, Munsey Academic Coach

Description: The fundamental goal of every instructor is to create a positive learning environment. Small group instruction is one approach to the creation of such an environment. It provides opportunities for working with students who have common needs, such as reinforcement or enrichment. Small groups address individual needs effectively and efficiently because of varying developmental levels, cultural backgrounds, and prior experiences. Small group instruction is a means by which curriculum can challenge students through addressing individual needs.

Presentation: Teacher Support

Date: Tuesday, April 20, 2010

Time: 2:00 – 5:00 p.m.

Location: Special Education Conference Room

Presenters: Sara Abromaitis and Tammera Stoner, Program Specialists

Description: These drop-in sessions will be held monthly at the Special Education office. Teachers will have the opportunity to ask questions and express concerns in relationship to Special Education topics and/or procedures. If you plan to arrive past 4 p.m. please contact Sara at 87114 or Tammera at 87117.

**To register for trainings please contact Johnetta Hampton
at 45110 or hamptonj@bcsd.com**



Bakersfield City School District
The Advisory Bulletin

To: Principals, SH Teachers and Paraprofessionals	Date: March 18, 2010	No. 100570
Subject: Pro-Act Training		
Prepared By: Julius Steele, Ed. D., Director, Special Education		
Approved By: Marvin Jones, Ed. D., Assistant Superintendent, Academic Improvement & Accountability		Page 1 of 1

Pro-Act Training

For SH Teachers and Paraprofessionals

*Special Education Office, 714 Williams Street, Room 5
3:00 p.m. – 6:30 p.m.*

In order to become certified, participants must attend all 5 sessions listed below. If you attended a previous session and did not complete the course and were paid, you will not be permitted to repeat sessions in future trainings with pay.

Dates: Tuesday, April 13, 2010 Thursday, April 15, 2010
 Tuesday, April 20, 2010 Thursday, April 22, 2010
 Tuesday, April 27, 2010

Presenter: Rebecca Ruiz, Behavior Management Specialist

Description: This Pro-Act certification is mandatory for Special Education SH teachers and paraprofessionals who currently have not had the training. This certification addresses pro-active behavior intervention in addition to reactive techniques, including physical restraint.

To register for trainings please contact Johnetta Hampton at 45110
or hamptonj@bcsd.com

**Bakersfield City School District
The Advisory Bulletin**

To: Principals, School Secretaries and Attendance Clerks	Date: March 18, 2010	No. 100571
Subject: March Timeline for Attendance Information		
Prepared By: Melissa Magallon, Accounting Supervisor, Fiscal Services		
Reviewed By: Sherry Gladin, Director, Fiscal Services		
Approved By: Steve McClain, Chief Business Official		Page 1 of 1

Due to the State/County Period 2 (P-2) Attendance deadline in April, we need the following to be hand delivered to Fiscal Services/Attendance on Friday, March 19, 2010 by 3:30 p.m.

Month 7 Active Enrollment

Copies of Month 7 SCR's (no exceptions)

- Signed and dated (no pre-dates) by Teacher
- Signed and dated (no pre-dates) by Principal

Absence Logs signed and dated by Attendance Clerk

Tardy Logs/Slips

Parent Notes

Sign In / Sign Out sheets

Corrected and Signed School-Wide Attendance Report (ATT05)

Copy of Unresolved Absence Report with no Errors (ATT09)

ITSA Attendance Sheets

Copy of My Edit 101 (severity one only), My Edit 105 (severity one only) and My Edit 106 (severity one and two) with no errors

Thank you for helping our district meet this critical deadline.

If you have any questions, please do not hesitate to call Melissa Hutchens at ext. 14657 or Jill McAbee at ext. 14679.

**Bakersfield City School District
The Advisory Bulletin**

To: All 3-8 Grade Principals, Secretaries, and Track and Field Coaches	Date: March 18, 2010	No. 100572
Subject: Track and Field Upcoming Events		
Prepared By: Lewis Neal, Youth Services Supervisor and Mary Moon, Sports Commissioner		
Reviewed By: Michael Skiba, Supervisor I, Student Services Department		
Approved By: Randall Ranes, Director, Instructional Support Services Division		Page 1 of 1

Track & Field Upcoming Events

BCSD Track Meet at Bakersfield College

Thursday, April 22, 2010, 4:00 - 7:30 p.m.

\$3.00 (Students) - \$4.00 (Adults)

Distance Track Meet at Stiern Middle School

Tuesday, April 20, 2010, 3:30 – 5:30 p.m.

(Bantam and Midget only)

3000 Meter at 3:45 p.m.

1500 Meter at 4:15 p.m.

4 x 400 Meter Relays at 4:40 p.m.

All participants in the Distance Track Meet must
have qualified at their Regional Track Meet.

Junior High Track Meet at Stiern Middle School

Saturday, April 24, 2010, 8:00 a.m. - 1:30 p.m.

(Youth and Intermediate)

County Track Meet at Liberty High School

Saturday, May 8, 2010, 8:00 a.m. – 3:00 p.m.

Valley Track Meet (location to be announced)

Saturday, May 15, 2010

If you have any questions or would like to volunteer, please call
Leticia Gonzalez at 631 4882 or Mary Moon at 204-7257.

Bakersfield City School District
The Advisory Bulletin

To: All Junior High and Middle School Principals	Date: March 18, 2010	No. 100573
Subject: Graduation Parent Letter for Jr. High/Middle School 8th grade students		
Prepared By: Lorraine Thompson, Academic Improvement & Accountability		
Approved By: Marvin Jones, Ed.D, Asst. Superintendent, Academic Improvement		Page 1 of 3

GRADUATION INSTRUCTIONS

Attached is a copy of the Parent letter for 8th grade Graduation. Additional copies will be sent to your school to be distributed to all eighth grade students graduating in June, 2010.



Bakersfield City School District

Education Center - 1300 Baker Street
Bakersfield, California 93305

Office of Assistant Superintendent, Academic Improvement & Accountability

TO THE PARENTS OF EIGHTH GRADE GRADUATES:

The following will be helpful to parents of students who are graduating from the eighth grade in June, 2010.

1. ***Date of Graduation:*** Thursday, June 3rd, 2010.
2. ***Policy of the Board of Education:*** “Graduation exercises shall be marked with dignity and simplicity and shall be of a pleasant and memorable type.”
3. ***Requirements:*** All students being promoted from the eighth grade must complete assigned work. All students shall maintain proper academic and behavior standards. In accordance with District policy, pupils may be excluded from the graduation ceremonies.
4. ***Clothing:*** Boys and girls should be neatly and simply dressed. It is **not** recommended for parents to purchase or rent expensive clothing for graduation exercises.

Slacks and sport shirts are recommended for boys. They may wear suits if they wish. When dress shirts are worn, ties are recommended.

Flat or low heel shoes are generally considered to be appropriate. Hats, gloves, purses, or corsages do not fit the type of promotion exercises being planned by the schools. Simplicity and moderation should be the basis of dress.

5. ***Gifts:*** Because of limited time, it will not be possible to present flowers or gifts during the graduation ceremonies.
6. ***Name to be used on Diploma of Graduation:*** The name will appear on the diploma as it is recorded on the school enrollment form. This will be the student’s legal name and, if different, the name the student uses (AKA). Example: Bill (Smith, legal) Jones.
7. ***Pupil Records:*** Federal law requires that the district inform you that we intend to send the records of your child to the appropriate high school. These records include a history of your child’s attendance, grades, work habits, test scores, and health history. You may make an appointment to review these records at your junior high/middle school before June 1. You may request a copy of the records at fifteen cents a page. You may challenge, in writing, any item in the record.

If your child has been tested and placed in a Special Education program, those records will also be sent to the high school. Before June 1, you may call the Department of Special Education (Telephone: 631-5863), located at 714 Williams Street, to determine the location of, and schedule a review for, special education records.

Information regarding time and location of graduation exercises, tickets, and parties for graduates will be sent at a later day from the office of the Principal.

Bakersfield City School District

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Bakersfield, California 93305

Office of Assistant Superintendent, Academic Improvement & Accountability

PARA LOS PADRES DE LOS GRADUANDOS DEL OCTAVO GRADO:

Lo siguiente será de ayuda para los padres de los estudiantes que graduarán del octavo grado en junio del 2010.

1. **Fecha de Graduación:** Jueves, 3, de junio del 2010.
2. **Norma de la Directiva de Educación:** “Los ejercicios de graduación deben de estar marcados con dignidad y sencillez y deben de ser de un tipo agradable y memorable.”
3. **Requisitos:** Todos los estudiantes que están siendo pasados del octavo grado tienen que terminar el trabajo asignado. Todos los estudiantes deberán mantener normas académicas y de conducta apropiadas. De acuerdo con la norma del Distrito, los alumnos pueden ser excluidos de las ceremonias de graduación.
4. **Vestuario:** Los estudiantes deberán de estar arreglados y vestidos con sencillez. Recomendamos a los padres que **no** compren o alquilen ropa costosa para los ejercicios de graduación.

Pantalones de salir y camisas sport son recomendables para los muchachos. Pueden usar trajes si así lo desean. Si usan camisas para corbata, éstas deben de usarse.

Zapatos bajos o con tacón bajo generalmente se consideran apropiados. Sombreros, guantes, bolsas y ramilletes de flores no son apropiados para el tipo de ejercicios de graduación que las escuelas han planeado. Sencillez, moderación y buen gusto deberán ser las bases de un vestido de graduación.

5. **Regalos:** Debido al tiempo limitado, no será posible presentar flores o regalos durante las ceremonias de graduación.
6. **El nombre que se usará en el Diploma de Graduación:** El nombre que aparecerá en el diploma es el que está registrado en el formulario de matrícula de la escuela. Este será el nombre legal del/la estudiante, si éste es diferente al nombre por el cual el/la estudiante es conocido/a. Ejemplo: Juan (González, legal) Pérez.
7. **Récords Cumulativos:** La Ley Federal requiere que el distrito le informe que intentamos enviar los récords de su hijo/a a la escuela secundaria correspondiente. Estos récords incluyen un historial de la asistencia de su hijo/a, calificaciones, hábitos de trabajo, resultados de las pruebas, y el historial de salud. Usted puede hacer una cita para revisar estos récords en su escuela “junior high”/intermedia, antes del día 1º de junio. Usted puede solicitar una copia de los récords a quince centavos por página. Si usted no está de acuerdo con alguna parte de la información anotada en los récords, puede notificarlo por escrito.

Si a su hijo/a se le ha dado alguna prueba para algún programa de Educación Especial, esos récords también se enviarán a la escuela secundaria. Antes del 1º de junio, usted puede llamar al “Department of Special Education,” (Teléfono: 631-5863) localizado en el 714 Williams Street, para determinar el lugar, y programar una cita para la revisión de los récords.

Información concerniente a la hora y lugar de los ejercicios de graduación, boletos y fiestas para los graduandos, será enviada más tarde por la oficina del/la director/a.

**Bakersfield City School District
The Advisory Bulletin**

To: All Teachers	Date: March 18, 2010	No. 100574
Subject: Cal STRS – Retirement Workshop		
Prepared By: Jackie Anzaldo – Personnel Assistant		
Approved By: Linda Goodspeed – Director – Certificated Personnel		Page 1 of 1



Please review the attached bulletin for more information regarding
Cal STRS Retirement workshop for dates and times.



You're invited to attend

Estimating Your Retirement Benefit and Completing a Retirement Application

March 19, 2010 4:00 to 5:30 p.m.

March 22, 2010 4:00 to 5:30 p.m.

Location: University Square, 2000 "K" Street, US-1, Bakersfield, CA 93301

March 29, 2010 4:00 to 5:30 p.m.

**Location: Kern County Superintendent of Schools Office, 1300 17th Street,
Conference Room 1-B, Bakersfield, CA 93301**

In this class you will estimate your benefit and complete the step-by-step process of filling out your retirement application. This is an alternative to a one-on-one retirement counseling appointment for those retiring at the end of this school year.

You will need the following:

- Latest CalSTRS Retirement Progress Report
- Copy of your latest Retirement Estimate, if you have one
- If applicable, your spouse or domestic partner should attend the class so that both your signatures can be on the application.
- Spouse or Domestic partner, proof of birth photocopy (birth certificate, or picture page of active passport)
- Number of Unused Sick Leave Days and Number of Contract days in your work year
- Calculator (many cell phones have these)

Call Sandy Boston at (661) 636-4880 to register for a workshop and/or make an appointment for a face-to-face interview with a CalSTRS Retirement Benefits Counselor at
**Kern County Superintendent of Schools
1300 17th Street, Bakersfield, CA 93301**